What is Contract Bundling?

The term bundled requirement or bundling refers to the consolidation of two or more procurement requirements for goods or services previously provided or performed under separate smaller contracts into a solicitation of offers for a single contract that is likely to be unsuitable for award to a small business concern due to:

- (A) The diversity, size, or specialized nature of the elements of the performance specified;
- (B) The aggregate dollar value of the anticipated award;
- (C) The geographical dispersion of the contract performance sites; or
- (D) Any combination of the factors described in paragraphs (d)(1)(i)(A), (B), and (C) of this section.

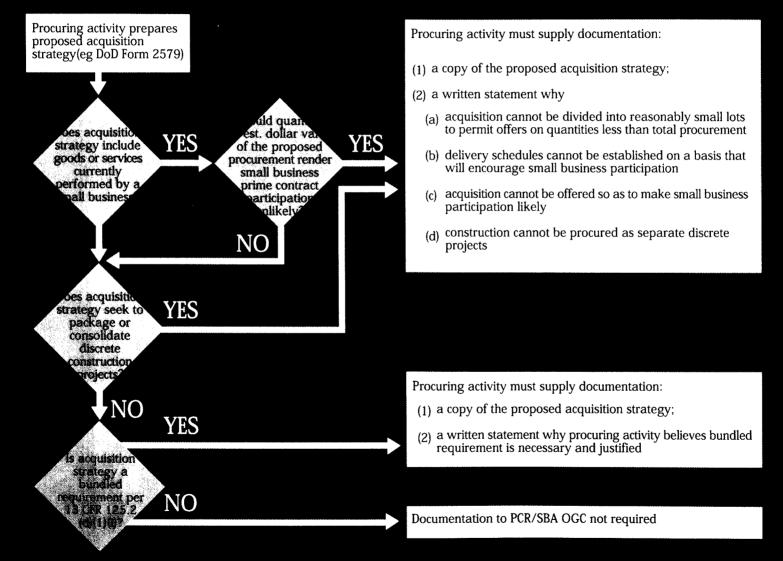
Source: 13 CFR § 125.2(d)(1)(i)

Responsibility of OSDBUs

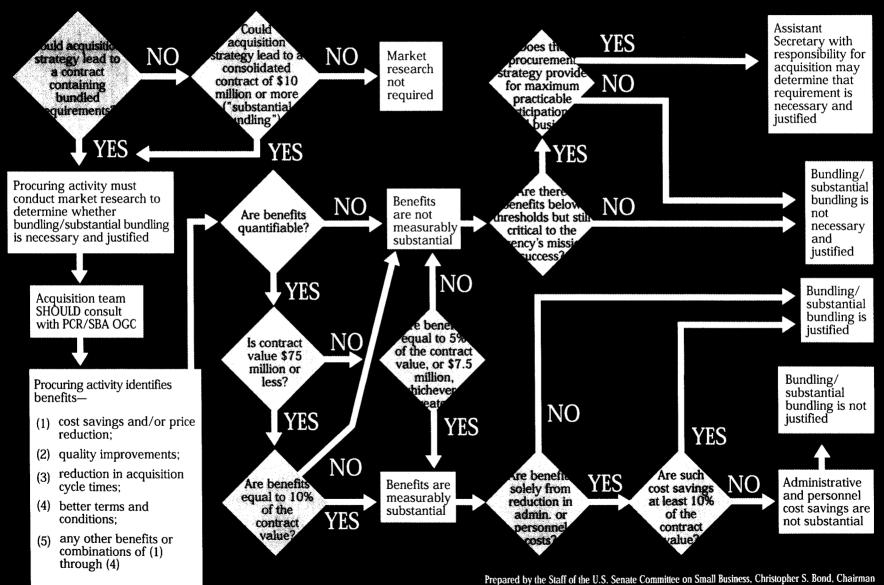
OSDBUs shall..."identify proposed solicitations that involve significant bundling of contract requirements, and work with the agency acquisition officials and the [Small Business] Administration to revise the procurement strategies for such proposed solicitations where appropriate to increase the probability of participation by small businesses as prime contractors, or to facilitate small business participation as subcontractors and suppliers, if a solicitation for a bundled contract is to be issued;"

Source: Small Business Act, § 15(k)(5)

Does Procuring Activity Need to Supply Documentation To PCR for Buying Activity (Or SBA Office of Government Contracting If No PCR)?



When and How Must a Procuring Activity Conduct Market Research?



What Actions Should a PCR Take Upon Receiving Documentation From Procuring Activity?

PCRs to identify small businesses capable of performing particular requirements, including teams of small businesses for larger or bundled requirements

Does PCR
pelieve proposed procurement will render small business participation unlikely?

NO

Does PCR
believe a bundled requirement is necessary and justified?

PCR to work with procuring activity to tailor a strategy that preserves small business prime contract participation to the maximum extent practicable

YES

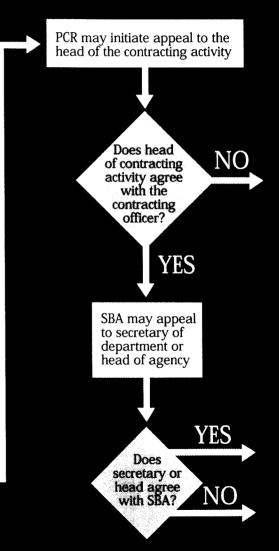
PCR shall recommend alternative procurement methods which would increase small business prime contract participation, including—

- (1) breaking up procurement into smaller discrete procurements
- (2) breaking out one or more discrete components for which a set-aside may be appropriate
- (3) reserving one or more awards for small companies when issuing multiple awards under task order contracts

PCR will also work to ensure maximum small business participation through subcontracting, including—

- (1) recommending that solicitation and resultant contract specifically state small business subcontracting goals expected of awardee, and
- (2) recommending that small business subcontracting goals be based on total contract dollars instead of subcontract dollars

oo PCR and YES contracting officer disagree over suitability of a particular acquisition a small business set-aside?



Prepared by the Staff of the U.S. Senate Committee on Small Business, Christopher S. Bond, Chairman